



SCHOOL RE-OPENING PLAN

As promised, we have been monitoring State Education websites, participating numerous webinars, and reading the many advisories coming from all levels of government. Much has been learned, and much is still unknown but we must finalize plans to open school for the 2020-21 school year.

We believe that students' education and social needs are better served when they are physically on campus, among their peers, and in direct contact with their teachers. Hopefully, you agree and will cooperate with us as we detail the many changes that are required to keep everyone safe. However, if you determine that your child will not attend classes on campus please contact us to learn about the school/home instruction plan we will make available.

We have organized procedures and policies in several categories to help everyone come to a full understanding of the extent of changes that will be encountered at school this August. Please read everything carefully.

General Information

- Classrooms have been stripped of all unnecessary furniture, materials and clutter. This will ease daily cleaning and allow for more space to distance student desks.
- Faculty and staff will be temperature checked each day and will wear masks when moving between buildings.
- Daily cleaning each classroom will include wiping each desk with a CDC approved disinfectant solution, damp mopping the floor, emptying all garbage, and fogging the room with sanitizer. Adjoining bathroom surfaces will be cleaned and sanitized each day.
- Technology devices will be sanitized after each student use.
- Student movement around campus will be limited and interaction among various student age groups will be nearly eliminated. No large group gatherings will take place.
- Tables in most classrooms will be removed and replaced with individual student desks that will be arranged so that everyone is facing in the same direction and no student is talking into the face of another student.
- When in classrooms, students will not be required to wear masks. When moving from classroom to classroom or building to building students will be required to wear masks. Each child will be provided with a package of 5 cloth, washable and reusable masks.
- Parents must screen their children for symptoms prior to sending them to school. If the child's temperature is greater than 100.3° or if they exhibit shortness of breath, loss of taste or smell, or have been in contact with someone with COVID, they must stay home and you must contact your medical provider and notify our school. Students traveling internationally or on a cruise must self-quarantine for 14 days prior to returning to school.
- Parents will not be allowed on campus. Students arriving by automobile will be temperature checked before exiting an automobile. Only students whose body temperature is normal (below 100.4°), will be admitted. If your child is identified as a "walker" you must contact the school office prior to opening day to register with us. A "walker" is someone who always walks to school from his/her home. Walkers will enter the campus through the Welcome Center front door where their temperature will be checked. All other students will arrive via automobile and exit their car at the center gate on the rear driveway of the school. No student may be dropped off in the parking lot and enter on their own. If this occurs the police will be contacted for assistance as we cannot permit a child to enter

school without an adult present. In the event of a high temperature reading the adult must be prepared to take the child home.

- Dismissal Procedures: As parents will not be allowed on campus, and in order to keep grades separated for social distancing, six different sites along the driveway have been designated for pick up. The attached map identifies where each grade level is to be picked up.
- The school food service program has been suspended as large group dining will be replaced with a more carefully controlled environment, as much as possible, to limit the opportunities for Covid spread. All students must carry their lunch, snacks and beverages with them to school. No hot lunches will be provided or available for purchase. Microwaves will also not be available for student use. Also, as it will not be safe for students to drink from water fountains, they are encouraged to bring their own water bottles.
- Anyone entering the campus will be asked to use hand sanitizer which will be found at many strategic places around campus. Every student will receive hand sanitizer as they enter their classroom, before lunch, and anytime they feel the need to sanitize their hands.
- Students in classrooms with bathrooms accessed within the classroom will be encouraged to use only that bathroom during the day as that minimizes any transmission of a virus to other students on campus. Bathrooms accessed from the exterior hallways of the classroom building and at various other places on campus, such as the church, the Welcome Center, or the Family Life Center will be cleaned each evening and fog sanitized.
- Social distancing will be maintained at every possible place on campus including in classrooms and especially between various age groups. Playground capacity will be limited and assigned times will be carefully monitored so that students from one class are not intermingled with students from another class.

Age Specific Information - Kindergarten through grade 5

- Presently, enrollment in Grade 2 and in Kindergarten is eight (8) students per class. These two classes will each be located in their own classroom and receive all instruction in their classroom, except for Physical Education/playground time. Students will eat lunch in their classroom.
- Enrollments in grades one (1), three (3), four (4), and five (5) are higher making social distancing in the classroom difficult. We have adopted a plan that will use two adjoining classrooms for each grade. Students in each grade level will be divided between the two rooms. A camera will transmit the teacher's lesson to a TV in the other room. A teaching assistant will supervise in the room where the teacher is not present. During student activities, skill practice, writing exercises, etc. the teacher will circulate between classrooms to assist children. Live teacher lessons will be evenly split between student groups so that everyone gets equal attention. This plan will allow us to keep each classroom at between six and nine students. These students will receive all instruction in these two classrooms except for physical Education/playground. Students will eat lunch in their classrooms.
- Music instruction will not include singing as many agencies have emphasized the high level of "aerosols" emitted during this activity.
- Grades one (1) and three (3) will be connected to the same AC ventilating system but separate from all other systems on campus. This will limit exposure to only those students enrolled in those two age groups. Similarly grades four (4) and five (5) will be connected to the same AC ventilating system but separate from all others. Grades two (2), VPK, and Kindergarten will be connected to the same system but separate from all others. Older students housed in four of the 2nd floor classrooms will be completely separated from the systems affecting our younger students.

Age Specific Information - grades 6, 7, 8, & 9

- Students in grade 6 will be divided between two adjoining classrooms. A camera will transmit the teacher's lesson to a TV in the other room. A teaching assistant will supervise in the room where the teacher is not present. During student activities, skill practice, writing exercises, etc. the teacher will circulate between classrooms to assist children. Live teacher lessons will be evenly split between student groups so that everyone gets equal attention. This plan will allow us to keep each classroom at between six and nine students. Most instruction and lunch will be held in these classrooms. Art/ Music instruction will take place in the separate Art room, Religion classes will be held in the church, Math classes will be held in the Media Center, and Physical Education will be either in the Gym, or weather permitting, outdoors.
- Grade 7 will be organized in the same manner as grade 6 using two other adjoining classrooms.
- Grade 8 will occupy the rooms used by grade 6 during the first four periods of the day. Desks will be sanitized between student groups. Grade 8 will remain in these rooms for three consecutive periods. Grade 8 students will eat the lunch they bring with them, at tables in the Family Life Center that are reserved for only the 8th grade. Art/ Music will take place in the Art Room. Any music will not include singing. Physical Education will be either in the Gym, or weather permitting, outdoors. Religion classes will be held in the church. Grade 8 mathematics and computer related instruction will be held in the Media Center. All three media center rooms will be devoted to this use and students will be distanced according to CDC guidelines.
- Grade 9 will occupy the rooms used by grade 7 during the first four periods of the day. Desks will be sanitized between student groups. Grade 9 will remain in these rooms for three consecutive periods. Grade 9 students will eat the lunch they bring with them, at tables in another quadrant of the Family Life Center reserved for only the 9th grade. Art/ Music will take place in the Art Room. Any music will not include singing. Physical Education will be either in the Gym, or weather permitting outdoors. Religion classes will be held in the church. Grade 9 mathematics and computer related instruction will be held in the Media Center. All three media center rooms will be devoted to this use and students will be distanced according to CDC guidelines.

Age Specific Information - grades 10 & 11

- All grade 10 & 11 classes will be held in large classroom space in the Family Life Center, including English, U. S. History, Florida Virtual Schools Mathematics and elective courses, Biology, Anatomy, Personal & Family Finance, Life Skills Management, and Religion. Lunch will be at tables outside the classroom in the FLC. Physical Education will be either in the Gym, or weather permitting, outdoors.

Before and After Care Programs

- Before School Early Arrival Care will be held in the Activity Room of the Family Life Center. An entrance door on the west side of the FLC directly accesses the room (west side in the side facing Plantation Drive). Students may only enter through that door as all other doors to the building will be locked. Students will be temperature checked upon arrival.
- After School Care for younger students will be housed in the current Art Room. An exterior window and an exterior door face the outside of the school complex across from the rear of the church. After Care for older students will be located in Media Room C as it has been in past years. That room can be accessed from outside the school complex via the left side door in the rear of the Media building.
- Room supervisors will sanitize all desk and table surfaces before allowing before or after care students into the room. Each room used for before or after care will be cleaned and sanitized before the next usage.
- Students attending Before and After Care will be required to wear a face covering.

Home Instruction Programming

- Parents choosing to keep their children at home for the entire school year may elect to enroll in a Home Instruction Program that will include live streamed teacher instruction into your home, parent directed activities as assigned by the teachers, two or three Florida Virtual School enrollments, and one daily contact by one of your child's teachers. The program will be structured with specific times for class sessions and teacher interaction. This program should only be considered for students who are working at or above grade level, have parental support and involvement, and are capable of highly independent study.
- Parents interested in this program should contact the school directly by Tuesday, July 21. Your child's grade level and the number of students requesting this program at this grade level, will dictate the structure and availability of such instruction.

Reporting

- Records will be maintained of every instance where a student failed to pass a temperature check. A Rediker posting will advise parents when such event occurs. No names or grade levels will be provided.
- If a student tests positive for Covid-19 that student will be required to self-quarantine for fourteen days before returning to school. Parents of children that may have had contact with the positive testing child will be notified. Students required to self-quarantine will receive home instruction while absent.
- If any adult employee or volunteer tests positive for Covid-19, all parents will be notified and the adult will be required to self-quarantine and be tested to prove they are free of the virus before returning to Trinity.
- In addition, all reporting required by the County of State Education Department will be complied with.

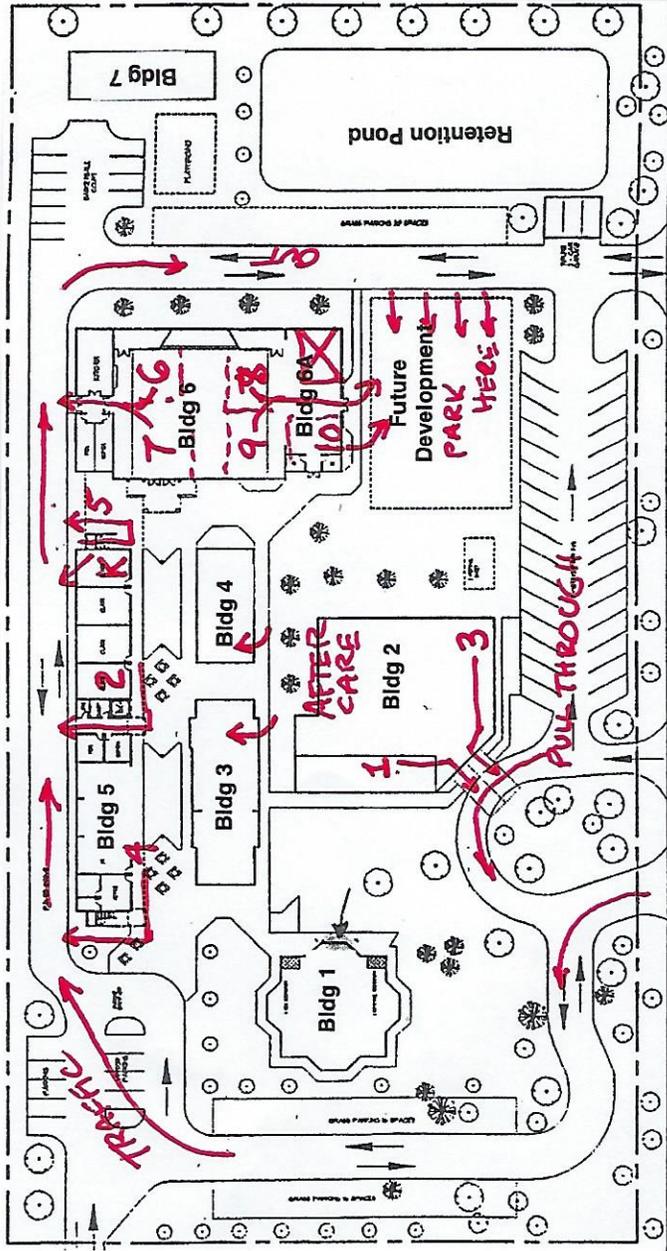
Trinity Lutheran School will make every effort to provide a safe environment for your child while striving to provide the best education possible during this most unusual time. Please be patient and contact the school with any health-related information that may be helpful in keeping your child safe.

The procedures and policies adopted for the opening of school will be continuously reviewed in light of changing conditions, directives from authorities, and effectiveness of practices.

We understand that you may have questions. Please submit all questions to Valerie.keipper@trinsch.org and include "re-opening question" in the subject line. From your questions, I will prepare a Frequently Asked Questions flyer and send to all of our families.

TRINITY LUTHERAN SCHOOL DISMISSAL PLAN FOR 2020-21 SCHOOL YEAR

- Kindergarten - dismissed directly from the classroom through the SOUTH classroom building gate. Parents must display a sign in their car window that can be read from the classroom window.
- Grades 1 & 3 - dismissed from the covered main entrance to the church. Cars pull through the portico area.
- Grade 2 - dismissed through the CENTER classroom building gate
- Grade 4 - dismissed through the NORTH classroom gate. Students wait under shelter along the 1st floor north classrooms
- Grade 5 - dismissed through the SOUTH classroom gate. Students wait under shelter on the staircase leading from the 2nd floor.



-  Before School Care will be located in the Family Life Center Activity Room
- After School Care Younger students will be housed in the Art Room (Bldg 3)
- Older students will be housed in the Media building (Bldg. 4)
- Both classrooms have doors facing the parking lot that do not require access through the gate

- Grade 6 - 11 students are dismissed from the Family Life Center. Students will wait various quadrants of the Family Life Center.
- Grade 6 & 7 - students exit Rear (EAST) door. Parents use the one-way driveway behind the classroom building 6th grade waits in Southeast quadrant. 7th grade waits in the Southwest quadrant.
- Grade 8 & 9 students exit from the WEST end doors. Parents will pull in park as noted on drawing. 8th grade students will wait in the Southwest quadrant. 9th grade students will wait in the North west quadrant.
- Grade 10 & 11 students will exit the Family Life Center classroom door directly outside their room. The door is located at the west end of the Family Life Center. Parents will pull in park as noted on drawing.